

# Volunteer Management

### Edna Roquez

Queens Zoo Education Department Coordinator of Volunteers & Visitor Engagement

### Our Mission



**WCS** saves wildlife and wild places worldwide through science, conservation action, education, and inspiring people to value nature.





# **WCS**Education

#### Wildlife Conservation Society (WCS) Education Department

The mission of WCS Education is to inspire a diverse, inclusive movement of conservation advocates. We do this by sparking connections with animals and nature, enhancing scientific literacy through hands-on investigation, and engaging constituents in stewardship and action to conserve wildlife and wild places. WCS Education is headquartered at the Bronx Zoo and has teams that operate out of our four zoos and aquarium in New York City.





## Our focus during this session:

- Teen & Adult Volunteers
  - Recruitment
  - Roles & expectations
  - Management & organization
  - Celebrations

# Queens Zoo

• Operating since 1968









TEENS

# DISCOVERY GUIDE YOUTH VOLUNTEER PROGRAM

Educate zoo visitors about conservation and wildlife, while gaining experience in teaching, leadership, and

public speaking.

#### WHY BECOME A DISCOVERY GUIDE?

- Make a difference by helping WCS and the Queens Zoo educate visitors about our conservation efforts both in NYC and globally
- Inspire visitors to value nature & wildlife and become conservation advocates
- Meet like-minded volunteers and make new friends
- Increase your knowledge about science, wildlife, and conservation

#### Queens Zoo Station Rotation 🕁 💩 🗠

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1	Time/Group	A (3)	B (3) or 2	C (3)	D (3) or 2	E (2)	F (2)	G (1)	H (2) or 1	
2	11 - 12	Chaco Trek	Exploration Trail	Ocean Conservation	Invasive Species	Animal Matching	Pollinator Station	Animal Matching	Pollinator Station	
3			Invasive Species		Exploration Trail					
4			Chaco Trek		Exploration Trail		Ocean Conservation			
5	12 - 1	Break	Chaco Trek	Break	Ocean Conservation	Break	Animal Matching	Break	Chaco Trek	
6		Ocean Conservation		Chaco Trek						
7		Ocean Conservation		Exploration Trail						
8	1 - 2	Animal Matching	Break	Exploration Trail	Break	Pollinator Station	Break	Invasive Species	Break	
9						Exploration Trail				
10	2-3	Exploration Trail	Pollinator Station	Animal Matching	Chaco Trek	Ocean Conservation	Invasive Species	Ocean Conservation	Ocean Conservation	
11										
12	3-4	Invasive Species	Ocean Conservation	Pollinator Station	Animal Matching	Chaco Trek	Sea Cliffs	Exploration Trail	Exploration Trail	
13										
14		*Could have from 16-20 st	udents on each day		cut one person from D (Hudson) then B (Underwater) then H					
15										
16	Time/Station	Chaco Trek	Animal Matching	Ocean Conservation	Exploration Trail	Pollinator Station	Invasive Species			
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5/4/24	Chaco Trek	245	and the second		
5/4/24	Animal Matching	297			
5/4/24	Invasive Species	111			
5/4/24	Welcome Station	477	1		
5/4/24	Pollinator Station	189	1 and the		
5/5/24	Ocean Conservation	75		TAL	The second
5/5/24	Chaco Trek	245			
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5/11/24	Chaco Trek	149		A A A A A A A A A A A A A A A A A A A	All
5/11/24	Animal Matching	233			
5/11/24	Invasive Species	92			
5/11/24	Welcome Station	203			
5/11/24	Pollinator Station	122			
5/12/24	Ocean Conservation	5			
5/12/24	Chaco Trek	17			

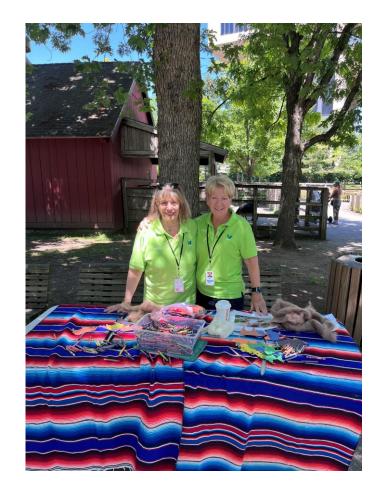


### **Showing Appreciation**





### Adult Volunteers







### OUR VOLUNTEER SPECIALTIES OFFER SOMETHING FOR EVERYONE:

#### **EDUCATION ASSISTANT**

Do you like connecting young people with nature and teaching them about the world around us? Education assistants help with a variety of fun interactive programming including summer camp, public programs, events, sleepovers and more. (Two - 4 hour shifts a month minimum *or* a week of summer camp).

#### **TOUR GUIDE**

Tour guides lead inquiry-based classes around the zoo for school groups and families. These outgoing volunteers are passionate about talking about wildlife and our work protecting wild places around the world (One shift a week, 9:30am-1:00pm).

#### CONSERVATION GREETER

Conservation Greeters welcome visitors as they start their adventure around the zoo. Greeters play a key role in providing background information about the organization, our conservation work and directing people around the zoo. They are the first face people you see, so if you are eager to greet people this role is for you. (Two -4 hour shifts a month).

#### WCS/BIOFACT INTERPRETER



WCS/Biofact Interpreters are the face of the Wildlife Conservation Society. These volunteers engage the public in informational dialogue and activities at different exhibits around the zoo (Three, 4-hour shifts a month).

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### er Logistics

Volunteers

Assignments

Coordinators

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### Service

Schedule Checklist Post

Tags

Sets

Reports

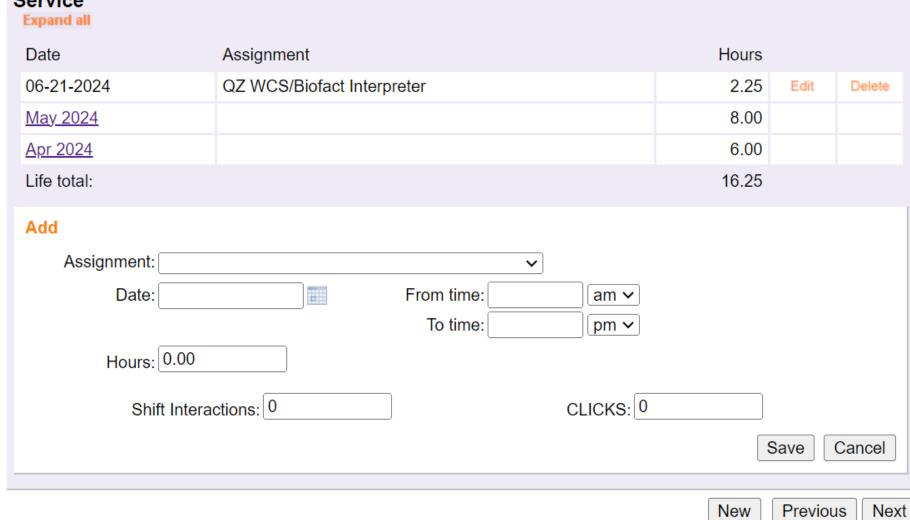
Mailbox

Who's Here

Setup

Welcome Help Topics Support

Exit



### **Breakout Session**

- Adult Volunteer Roles
- Teen Volunteer Roles
- Events (onsite/offsite)
- Appreciation Gatherings

Base = what already existed when you joined your team
Trunk/Branches = your ideas/current projects
Leaves = goal/legacy





### We Stand for Wildlife<sup>™</sup>

