

# SNEP 2025 Restoration Capital Mini-Grants Application Form

Welcome to the application form for 2025 SNEP Restoration Capital Mini-Grants! This program is managed by Restore America's Estuaries (RAE) and funded by the US Environmental Protection Agency.

Before completing this form, be sure to download and carefully read the **Request for Proposals (RFP)** and **Application Preview** for this program [ON THIS PAGE](#).

## Notes:

--Requests may be no less than \$1000 nor more than \$10,000. Grants may fund purchase of equipment and supplies only as defined in the RFP.

--No more than one submittal per organization.

--Evaluation of applications will begin on March 3, 2025. Awards will be made on a rolling basis as funds allow.

--All purchases funded under this program must be complete, and all reimbursement requests submitted to Restore America's Estuaries (RAE), by May 31, 2025.

--Funds available for the mini-grants program may be fully obligated well before the end of the application period; therefore, those who submit applications in the month of February will have the best chance of receiving awards.

--All award decisions will be made at the sole discretion of Restore America's Estuaries, based on the listed criteria and the availability of funding. RAE provides no assurances that any particular application will be funded, nor that funds will be available at the time of any particular application.

--RAE reserves the right to reject applications that, at its sole discretion, do not meet the requirements of the RFP or that do not adequately address the questions on this application form.

--All funds under this program are federal, and all awards and purchases must comply with federal requirements. For more information, see EPA procurement guidelines and RAE property management guide [on our resources page](#).

--Most of the question fields below are required, so if a particular field doesn't apply to your project, just mark it N/A for "Not Applicable."

--Character limits, where noted, include spaces and punctuation marks. If you leave this site and come back to it, your progress will be saved.

--Upon submittal, a confirmation notice will be sent to the email associated with this Google account.

**Thanks for your interest in 2025 SNEP Restoration Capital Mini-Grants!**

*\* Indicates required question*

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1. Email \*

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### **Section 1 -- Applicant Information**

Organization applying for 2025 SNEP Restoration Capital Mini-Grant

2. **Applicant Organization \***

Name, address, phone & website URL

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3. **Application Point of Contact. \***

Name, job title, email, and phone.

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### **Organizational Fiscal Information**

Fiscal information for applicant organization.

4. Employer Identification Number (EIN) (Format: XX-XXXXXXX) \*

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**5. SAM Status \***

To be eligible to receive these grants, your organization must be registered with the Federal System Award Management Registration (SAM) at the time of the award. An account can be created at no cost at [sam.gov](https://sam.gov). If you have not yet registered, apply now and mark this question "pending." Completed SAM registration required for award.

*Mark only one oval.*

Yes

Pending

**6. SAM Registration Expiration Date \***

If your organization is already registered with SAM, provide the expiration date here. If not, write N/A.

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**7. SAM Registration Application Date \***

If you are not yet fully registered, provide your SAM application date here. If already registered, write N/A.

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**8. Applicant Organization Unique Entity ID (UEI) \***

The UEI is automatically generated when you create a SAM account. If the applicant organization has a UEI, fill it in here; if not, mark "pending."

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**Description of Request**

In Section 3, you'll provide a description of the purchase(s) for which you're requesting SNEP Mini-Grants funding. Provide general information here; you can provide additional detail such as individual item costs in the budget table upload, below.

9. **Total Amount Requested \***

Total amount of funding you are requesting. May be no less than \$1000 nor more than \$10,000. Must agree with budget table.

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10. **Total Cost of Purchase & Source of Additional Funds \***

Total cost of purchase -- may be same as above, or more if you are using additional funding. If using additional funding, note source of funds here. Must agree with budget table.

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11. **Items to be Purchased with Funding \***

Describe the items to be purchased with the requested funding. May include any combination of equipment or supplies up to the allowable amount. Purchases will be itemized in the budget table so no need to do that here. Response limited to 500 characters.

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12. **Description of Work \***

Describe very clearly the work that the purchase will support. Describe how the items to be purchased will be used, installed or deployed, and who will be using them. If the items are associated with a specific project, describe that project; if not, let us know that. Response limited to 1000 characters.

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**13. Location of Work \***

Describe the locations where the purchased items will be used. Be as specific as possible. May be multiple locations but must be within the SNEP funding region -- see RFP. Response limited to 500 characters.

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**14. Necessity of Purchase \***

Why is this purchase or these purchases necessary, and why are they needed now? Response limited to 500 characters.

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**15. Cost Basis \***

Briefly explain how you determined the cost of the items to be purchased. Response limited to 500 characters.

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**16. Schedule \***

If you are awarded this mini-grant, when do you expect to complete the requested purchase(s)? Notification will begin on March 15 and continue on a rolling basis as funds are available.

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**Budget Form Upload**

Download the budget form [ON THIS PAGE](#). Fill it out, save it as a PDF, and upload it where indicated below.

**17. Upload Budget Form here. Must be PDF format, maximum 10 MB. \***

Files submitted:

**Certification**

Certification of this application

18. **Certification of Responsible Individual**

Responsible individual certifying this SWIG23 Full Proposal application (name, job title, organization).

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